

SAFFRON COMMUNITY MEETING

MONDAY, 24 AUGUST 2026

Held at: Aylestone Leisure Centre, 2 Knighton Lane East, Leicester, LE2 6LU.

ACTION LOG

Present:

Councillor Cassidy
Councillor Cutkelvin

<u>NO.</u>	<u>ITEM</u>	<u>ACTION REQUESTED AT MEETING</u>
1.	AGENDA	PLEASE SEE ATTACHED.
2.	ACTION LOG	PLEASE SEE ATTACHED.

Minute Item 2

ACTION LOG

Saffron Ward Community Meeting:

Monday 24th August 2026

6:00pm

Aylestone Leisure Centre, 2 Knighton Lane East, Leicester, LE2 6LU



Present

Cllr Ted Cassidy MBE
Cllr Elly Cutkelvin (Chair)
Natasha Parker - Housing
Punum Patel – Ward Community Engagement Officer (WCEO)
Residents - 17

Apologies

None

Item	Action to note	Who
1.	Introductions, Apologies and Declarations Councillors Feedback - The Chair, Cllr Cutkelvin opened the meeting and welcomed everyone. - No declarations were noted. - The meeting noted an update from Cllrs including the scaffolding on Saffron Lane, 20mph speed zone and traffic calming proposals, the Saffron Summer Event at Kingfisher Youth Centre, Cllrs Surgery information and the new Multi Use Games Area (MUGA) on Tick Tock park (Elston Fields). - Request for any feedback regarding the 20mph zone proposals to be emailed or phoned through to Cllrs so they can be added to the consultation. - Councillors' surgery information can be found at on the Leicester City Council Website: Your Councillors Leicester City Council	Residents
2.	Local Policing update - The meeting noted an update from Local Police including fire at Washbrook Nature Reserve, crime statistics, electric bikes and upcoming campaigns including fire safety – Appendix A - Request to look at drug issues on Pavillion Close - All information relating to the ward including surgery dates and times, can be found at www.leics.police.uk/area/your-area/leicestershire/south-leicester/freemen/about-us/top-reported-crimes-in-this-area or on the South Leicestershire Police Facebook page (@southleicesterpolice). Leaflets outlining surgery locations and times can also be found at each location. - Residents to keep reporting incidents via 101 and online at www.leics.police.uk/reportcrime. - Residents to sign up to Neighbourhood Link to stay up to date with Policing issues in the local area (www.neighbourhoodlink.co.uk)	Police Residents Residents Residents

3.	City Warden update	
- The meeting noted an update from the City Warden – Appendix B - Request for a bin to be placed outside Vape Hours, 10 St Andrews Road, LE2 8RD. - Request for City Warden to attend next meeting		Cleansing CW
4.	Highways update	
- The meeting noted an update from Highways including information on the 20mph speed zone and traffic calming proposals – Appendix C - Link to the streets included in proposal - Dotted Eyes template for OS MasterMap - Link to the proposed traffic calming measures - Model - Request for an update from Road Safety and Digital Teams on comments box for online consultations. - Request for pot holes to be filled and surfaces to be suitable prior to introducing traffic calming measures. - Request for speed monitoring data for Lothair Road, Hughenden Drive, Cavendish Road and Richmond Road from Road Safety Team. - Request for update on proposals for Grace Road and Parkhill Drive one way system. - Request for update from Bus Team on sheltered bus stop opposite the doctor's surgery on Aylestone Road. - Request for an update on bollard/verge protection plan. - Request to check 20mph and 30mph speed signs on Cavendish Road. - Request to look at suitability of bollards/concrete blocks along cycle lane on Aylestone Road. - Request for information on pedestrian, cycle and road traffic incidents or accidents relating to the Aylestone Road cycle lane bollards/concrete blocks. - Request for information on air pollution tests prior to and after installation of cycle lane bollards/concrete blocks. - Request for feedback obtained from emergency services prior to and after installation of cycle lane bollards/concrete blocks. - Request for evidence of how effective the new cycle lane has been for encouraging cycling along Aylestone Road.		Road Safety Highways Road Safety Highways Bus Team Highways Highways Highways Highways Highways Highways
5.	Housing update	
- The meeting noted an update from the Housing - Appendix D – and from the Housing Engagement Officer including Pop Up Housing and attendance at local events. - No actions to note.		
6.	Ward Community Budget	
The meeting noted a Ward Funding update. Opening balance: £18,206.00 Number of applications supported: 12 Balance remaining: £7,284.00		

The meeting closed at 7:50pm.

Appendix A – Policing Update



**Leicestershire
Police**
Protecting our communities

Freemen Newsletter



Issue: September 2026

Your Local Team



PS 820 Crowson



PC 546 Wilson



PC 1414 Oliver



PC 3012 McClean-Lee



PCSO 6188 Clayton



PCSO 6508 Fuzanne

What matters to you

From data collated from local surveys, beat knowledge, intelligence and reports made to Leicestershire Police, the following have been highlighted as priorities within the community.

Priority 1: Drugs.

You said: Drug use and supply is ongoing in the Saffron Lane Estate and in other areas of the community.

We did: We continue to patrol hotspot areas for drug use and supply and we will work to develop any information received about addresses locations that are being used to cultivate drugs.

Priority 2: Anti-Social Behaviour (ASB) in open spaces.

You said: ASB in open spaces is still occurring in parks, play areas and other areas.

We did: Patrols in open spaces have continued during the summer months in open space areas and across the beat, sadly there was a report made to us regarding fires being set in the mud dumps and nature reserve. Enquires where made to identify those involved using local CCTV and patrols increased to deter repeat issues which appears to have stopped any repeat offences. Recently after working closely with a local housing provider a family involved in repeat issues and ongoing ASB have been order to leave their address with an eviction order being given.

Priority 3: Vehicle Misuse/Safety.

You said: There has been an increase in vehicles being used in an unsafe manner.

We did: Five vehicles have been seized this month for being driven on the public road without the correct insurance under the Section 165 policing power across the beat area. The rule is simple if you are caught operating a vehicle without the correct insurance/tax/MOT or a valid driving license your vehicle will be seized and further action could be taken.

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Freemen Newsletter

Other Local News

The Saffron community ward meeting was recently held at the Aylestone Leisure Centre which was very well attended and was chaired by the wards local councillors Elly Cutkelvin and Ted Cassidy. An update from the local policing team was given with some crime prevention advice, recent success stories shared, and any questions or queries answered. This was a hugely positive event with a number of key topics raised all aimed at making the Saffron beat a nicer and safer place to live and work.



As the summer holidays are drawing to a close it has been a positive period for the local team in regards to reports of ASB which often increases during this time. Although there have been issues in the Windley Road, Neston Road and in nearby open spaces it has been largely infrequent and there has been no long standing repeat/constant problems. Visible patrols have been a key part to this with the local team being out preventing issues before they escalate alongside joint work with partner agencies and local centres. We hope you all had a lovely summer and plans will be underway to tackle issues that the darker nights will bring.

Crime Prevention

For all our crime prevention advice visit: www.leics.police.uk/cp/crime-prevention

Our advice offers best practice for you to follow alongside practical crime prevention methods: from basic hints and tips to more detailed strategies.

To keep up to date with the latest scams, you can follow Action Fraud on Facebook: www.facebook.com/actionfraud



We rely on feedback and concerns raised by the community. To take part in a short survey regarding confidence in Leicestershire Police, please use the QR code to the left. In turn, we will continue to review and adapt our plans accordingly.



South Leicester Police



www.leics.police.uk



Not used.



southleicesterNPAexternal@leics.police.uk

Community engagements

Come and speak to your local beat team about any issues or concerns you may have or to raise any issues affecting you or your local community, officers will be available at the following events:

BEAT SURGERY, Tuesday 8th September, Saffron Resource Centre, 0930/1100.

STREET CONSULTATION, Saturday 12th September, Aylestone Road, 1730/1900.

BEAT SURGERY, Friday 18th September, Kingfisher Youth Centre, 10:00/12:00.

BEAT SURGERY, Saturday 26th September, Aylestone Leisure Centre, 10:00/11:00.

BEAT SURGERY, Monday 28th September, Saffron Resource Centre, 0930/1100.

STREET CONSULTATION, Wednesday 30th September, Knighton Fields Road West, 17:30/19:00.

Appendix B – City Warden Update



Ward Meeting Briefing – Saffron Ward

Service Area: City Warden

Officer / Service Contact:

Name: Dawn Eagland

Role: City Warden

Date of Briefing: 24.08.2026

Prepared by: Dawn Eagland

1. Service Priorities

Continue to investigate waste throughout the Saffron Ward, Flytipping untidy land patrolling regular hotspots at present Morrisons Recycling Banks Almond Road is being an issue now PACE interviews are being arranged and were evidence found am interviewing people.

Duty of Care inspection continue visiting commercial businesses on how they deal with waste and to show where they dispose of waste legally Not putting in the domestic stream.

2. Response to Actions from Previous Meeting

Action / Issue	Update / Outcome	Responsible Officer	Completion date / Status
Request to sticker all bins with waste disposal information	Bins on streets round students properties near De Montfort Uni again starts October	Dawn Eagland	Ongoing where needed

3. Key Issues and Hot Spot Areas

Saffron Lane 38 Clifton Road area scaffolding was taken down yesterday New owners were issued with Community Protection Notice Warning Letter to start removing the waste and litter, shrubs on the private land & closed off footway, this was complied within the time scale given.

Flytipping increasing around the Jarrom Street block due to turn around tenants. Enforcement letters sent to residents and property owners to address issues.

Few blocked alleyways which all residents who have access are responsible to clear regardless of if you didn't put the waste there everyone needs to keep the Alleyways clear. Section 78 notices are sent o properties under the Public Health Act 1936.

Some properties on Stanton Row have needed enforcement notices for overgrown gardens worked with partnership housing agents to successfully clear the area.

LCS apps to report to the council are being wildly used in the Saffron Ward and am continuing to investigate issues

4. Planned Service Works

Location / Area	Type of Work	Timescale	Impact / Notes
Jarrom street area	Bins on Street project	October 2026 start	
Duty of Care visits to Commercial Businesses	Saffron Ward	On going	

Appendix C – Highways Update

1. Service Priorities

- Highways defect repairs for Saffron Ward between 18/01/26 to 18/07/26 (6 months)
 - Total Jobs - 591
 - Carriageway - 328
 - Footway - 255
 - Street Furniture - 8

2. Response to Actions from Previous Meeting

Action / Issue	Update / Outcome	Assigned Officer	Comp date / Status
Request for a comments box to be added to online speed zone consultations.	This has been passed to the Road Safety Team who are working with Digital teams to agree way forward.	Pravin Godhania	
Request for data on speed monitoring.	Passed to the road safety team, but we are not able to collate for the entire ward. Any specific locations can be shared by emailing transport-strategyenquiries@leicester.gov.uk	Pravin Godhania	
Request for information on proposals for Grace Road and Parkhill Drive.	We received 14 objections to the proposal to make Park Hill Drive one way out at its junction with Grace Road. Currently being considered.	James Spencer	
Request for information on introduction of one way systems.	No current plans in the ward	n/a	
Request for a sheltered bus stop opposite the doctors surgery on Aylestone Road.	Request has been passed to the Bus team.	Aaron Slaney	

Request to look into damaged grass verges in ward.	Policy being developed for grass verge parking and protection.	Rupert Bedder/ Ash Snookes	
Request to look into painting kerbs along cycle lane on Aylestone Road.	The reflective wands and lighting levels are considered adequate.	Andy Salkeld	
Request to check visibility at Fayrhurst Road and Saffron Lane.	Initial desktop investigation shows that geometrically the visibility splays at the junction appear okay. However, we would need 85th percentile speeds to determine actual visibility requirement. There are, however, obstructions from parked vehicles and potentially overgrown trees in the highway. Bollard/verge protection plan to be drawn up and shared with ward Cllrs. There have been no collisions recorded at the junction that have resulted in injury (2020 to 2025)	Pravin Godhania/ Rupert Bedder	

3. Key Issues and Hot Spot Areas

None to note.

4. Planned Service Works

Location / Area	Type of Work	Timescale	Impact / Notes
Aylestone Road	Carriageway resurfacing	Currently onsite	Will provide an improved road surface for users.
Knighton Lane East (Saffron Lane to Aston Hill)	Carriageway resurfacing	TBC (26/27)	Will provide an improved road surface for users

5. Current Developments

Following issues reported regarding the car garage on the corner of Boundary Road, we extended the double yellow lines around the junction with Aylestone Road. This has improved safety at the junction and has helped to ensure easy movement for large vehicles navigating the junction.

To combat lorries pavement parking around Greenhithe Road we have installed a loading bay on Greenhithe Road, and we have advisory signs as unsuitable for lorries on certain roads in the area.

To deal with nuisance parking on match days on Hughenden Drive we have removed a single yellow line and replaced it with a no waiting prohibition, to aid residents in the area in parking near their homes.

Additional parking spaces for residents have been implemented on Lothair Road and Batten Street by the removal of waiting restrictions.

The Order for all of these traffic regulations came into force on 16/02/26.

We have had no reports of any further issues, except for a recent email from a resident regarding the factory on Greenhithe Road parking in the loading bay and we have requested additional enforcement in the area.

6. Service Changes

None to note.

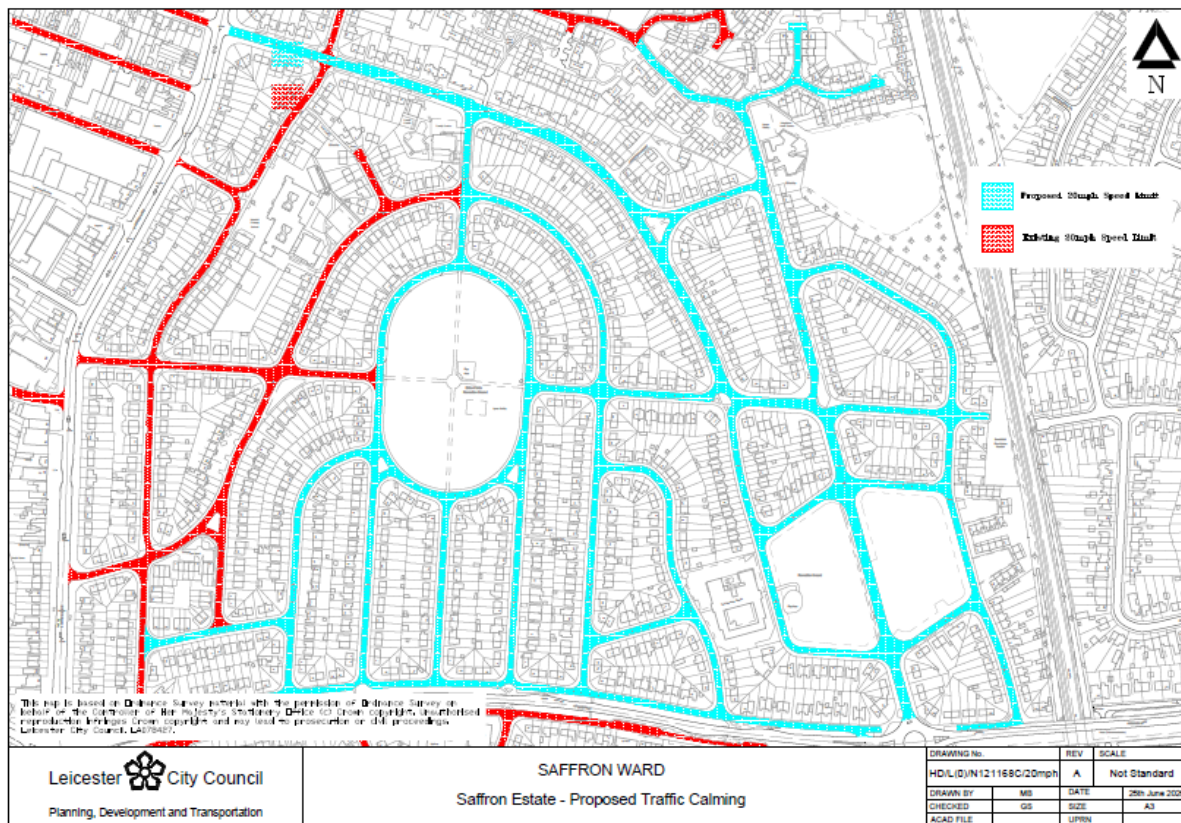
7. Consultations / Community Engagement

None to note.

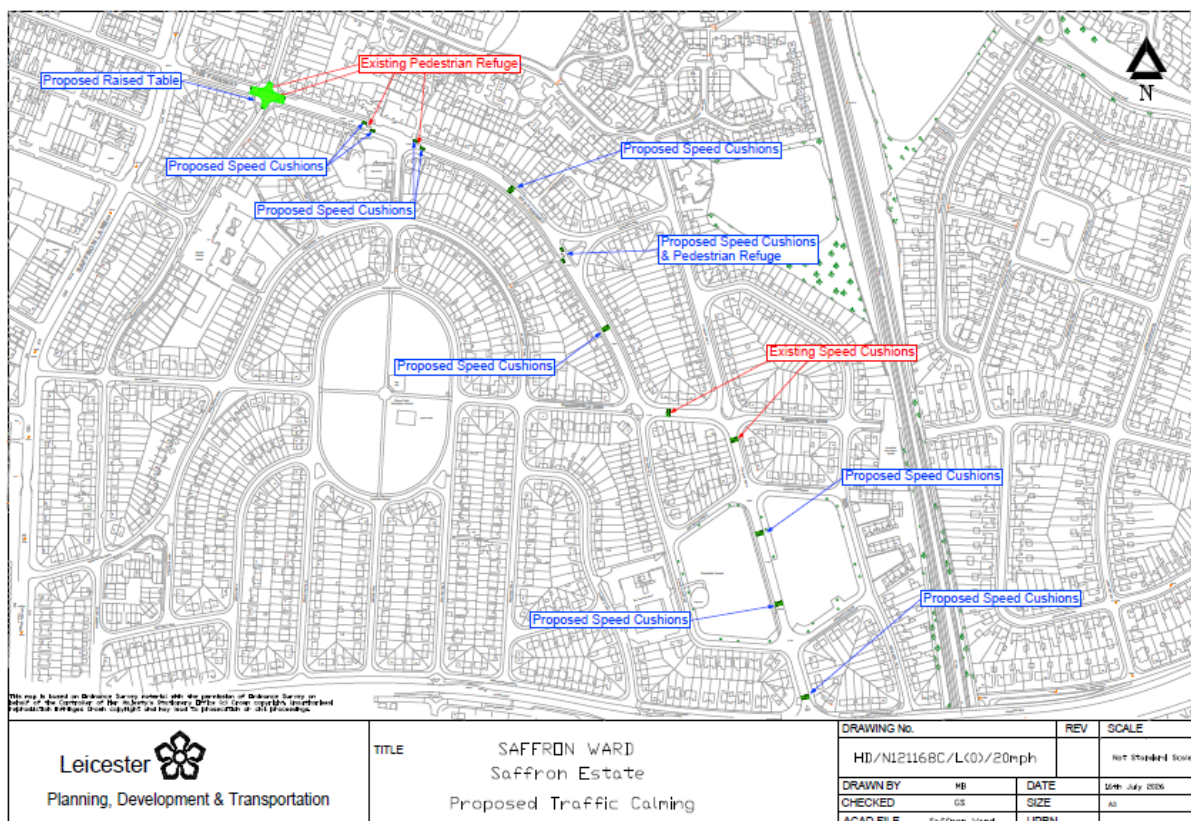
8. Additional Notes / Councillor Requests

None to note.

Proposed 20mph Zone - Saffron Estate



Proposed Traffic Calming - Saffron Estate



Appendix D – Housing Update

1. Service Priorities

- Tenancy sustainment. Meeting regulatory requirements.

2. Response to Actions from Previous Meeting

Action / Issue	Update / Outcome	Responsible Officer	Completion date / Status
Request the attendance of an engagement team officer	Engagement team officer confirmed	Alvin Raj	Natasha Parker will attend next ward meeting

3. Key Issues and Hot Spot Areas

- 8 new adapted properties on Hawkins Road have now been handed over and being let by the property lettings team.

4. Planned Service Works

None to note.

5. Current Developments

- We are now looking for environmental projects for the financial year 27/28. All ideas, suggestions and areas for consideration will be welcome.

6. Service Changes

- Short term, there are no planned service changes to tenancy management. We are waiting for further guidance on the LGR process.

7. Consultations / Community Engagement

- An open day was held at the Kingfisher youth center on Saturday the 8th of August. In attendance was Cllr Cutkelvin, Tenancy management, repairs, community safety, and engagement team. Several enquiries were received from tenants and residents with answers provided or followed up.

8. Additional Notes / Councillor Requests

None to note.

